



# New/ Verification/ Change of Address

|   |                           |  |   |                                 |                           |
|---|---------------------------|--|---|---------------------------------|---------------------------|
| <b>New Address:</b>   |                           | <b>Verification of Existing Address:</b> |   | <b>Change Existing Address:</b> |                           |
| <b>Requestor Contact Information</b>  |                           |  |   |                                 |                           |
| <b>Date of Request</b>  |                           |  |   |                                 |                           |
| <b>Name</b>   |                           |  |   |                                 |                           |
| <b>Contact Phone</b>  |                           |  |   |                                 |                           |
| <b>Mailing Address</b>  |                           |  |   |                                 |                           |
| <b>Email Address</b>  |                           |  |   |                                 |                           |
| <b>Property Information</b>   |                           |  |   |                                 |                           |
| <b>Property Owner Name (First &amp; Last)</b>   |                           |  | <b>Phone:</b>                           |                                 |                           |
| <b>Appraisal District Property ID</b>   |                           |  | <b>County</b>                           |                                 |                           |
| <b>or Subdivision Name</b>  |                           |  |   |                                 |                           |
| <b>Subdivision</b>  | <b>Section</b>            |  | <b>Block</b>                            |                                 | <b>Lot</b>                |
| <b>Is the Property Located:</b>   |                           | <b>City</b>                              | <b>Unincorporated Town</b>              |                                 | <b>County</b>             |
| <b>Does the property have its own driveway</b>  |                           | <b>Yes</b>                               | <b>No</b>                               |                                 | <b>Other</b>              |
| <b>Nearest neighbor's address or Intersection</b>   |                           |  |   |                                 |                           |
| <b>Coordinates (Lat/Long) of Driveway</b>   |                           |  |   |                                 |                           |
| <b>Coordinates (Lat/Long) of Structure</b>  |                           |  |   |                                 |                           |
| <b>Property Type:</b>   | <b>Residence/Business</b> |  | <b>Farm Structure</b>                   |                                 | <b>Utilities Only</b>     |
| PLEASE BE AWARE THAT IF YOU CHANGE THE LOCATION OF YOUR DRIVEWAY AFTER THE 911 ADDRESS HAS BEEN ISSUED THE ADDRESS LISTED ABOVE IS NO LONGER VALID. YOU WILL NEED TO CONTACT THE 911 ADDRESSING OFFICE FOR A NEW ADDRESS. |                           |  |   |                                 |                           |
| <b>*Official Use Only*</b>  |                           |  |   |                                 |                           |
| <b>Completed</b>  | <b>New</b>                |  | <b>Verified</b>                         |                                 | <b>Change Existing</b>    |
| <b>Reason for Address Change</b>  | <b>Road Change</b>        |  | <b>Sequencing</b>                       |                                 | <b>Conflict/Duplicate</b> |
|   | <b>Annexation</b>         |  | <b>Address Assigned Wrong Structure</b> |                                 | <b>NG9-1-1 Compliance</b> |
| <b>New 9-1-1 Address</b>  |                           |  |   |                                 |                           |
| <b>Former 9-1-1 Address</b>   |                           |  |   |                                 |                           |
| <b>City, County</b>   |                           |  |   |                                 |                           |
| <b>Subdivision</b>  |                           |  |   |                                 |                           |
| <b>Coordinates of Address Point</b>   |                           |  |   |                                 |                           |
| If assigned a new address, please allow 2-3 weeks for address processing  |                           |  |   |                                 |                           |